Flatmate Agreement

Find out more at [info.flatmates.com.au/flatmate-agreement](http://info.flatmates.com.au/flatmate-agreement)

Head-tenant or property owner’s details

Person(s) who is offering the room or property

Full Name State Postcode

Address Email

Suburb Mobile Number

 New flatmates viewed landord’s ID

Name and contact details for property maintance if different than above

New flatmate’s details

Person(s) who is renting the room or property

Full Name State Postcode

Current or alternative address Email

Suburb Mobile Number

 Landlord viewed tenant’s ID

Room being rented

Tenancy is for

Address

Room name

Suburb

Shared facilities

State Postcode

 New flatmate viewed property and met current flatmates

Room is

 Unfurnished

 Furnished

Names of all the people who live in the property Any other details of what is being let

Rent and Termination

Rent amount

Find out more at [info.flatmates.com.au/rent-payments](http://info.flatmates.com.au/rent-payments)

Method of rent payment

Start Date

End Date

 Bank transfer

Leave blank for periodic agreement

Weekly rental amount paid  weekly

 every 2 weeks

 Other:

Name on account

BSB Account Number

 Cash (must give receipt)

 Other:

Notice to end lease (either party)  Must stay full-term

 1 week

 2 weeks

 4 weeks

Holding deposit (Optional) Find out more at [info.flatmates.com.au/holding-deposits](http://info.flatmates.com.au/holding-deposits)

Amount

 1 weeks rent

 2 weeks rent

Room will be held for

 1 week

 2 weeks  Other

Paid by

 Cash (get receipt)  Bank transfer

Kept by the landlord if the tenant withdraws from the agreement. If the landlord withdraws from the agreement then the deposit is returned to the tenant.

Date Paid

Security Bond Find out more at [info.flatmates.com.au/bonds](http://info.flatmates.com.au/bonds)

Bond amount  No Bond

 1 weeks rent

 2 weeks rent

 3 weeks rent

 4 weeks rent

The bond is held by  The landlord

 State bond board  Landlords agent

Condition report

 Has been completed

 Has not been completed

Find out more at info.flatmates.com.au/ condition-reports

Bills

Find out more at [info.flatmates.com.au/rights-obligations](http://info.flatmates.com.au/rights-obligations)

Electricity Water

 Included in the rent  Included in the rent

 Split evenly between tenants  Split evenly between tenants

Gas

 No gas at property  Included in the rent

 Other:  Other:  Split evenly between tenants

 Other:

Internet Any other bills or shared costs

 No internet at property  Included in the rent

 Split evenly between tenants

 Other:

House Rules and Additional Terms

Signed Head Tenant/ Property Owner Signed New Flatmate

Name Name

Date Date

Share accommodation legal circumstances vary, visit [i nfo.flatmates.com.au/share-accommodation-legal-situations](http://info.flatmates.com.au/share-accommodation-legal-situations) to ensure this agreement is

suitable for your situation. You should seek independent legal advice for your specific circumstances.

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